

GRIGG ELECTRIC COMPANY, INC.

Application for Employment

(Equal Opportunity Employer)

PERSONAL INFORMATION

Date _____

Name _____ SS # _____

Address _____ DOB _____
Street City State Zip

Phone # _____ State & Drivers Lic # _____

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Yes No

EMPLOYMENT DESIRED

Position _____ Date you can start _____ Salary Desired _____

If electrician, do you have a NC State Electrical License? Yes No

If electrician, do you have a City of Asheville Electrician's Journeyman Card? Yes No

If electrician or apprentice, do you have the proper hand tools to preform electrical installations? Yes No

Can you perform the essential functions of the job(s) for which you are applying? Yes No

Are you available to work Full-time Part-time Over-time

Have you ever applied to Grigg Electric before? Yes No When _____

Have you ever worked for Grigg Electric before? Yes No Dates _____

Referred By _____

EDUCATION	Name & Location of School	No of Years Attended	Did You Graduate	Subjects Studied
High School				
College				
Trade or Business School				

GENERAL

Have you been convicted of a felony? Yes No
 If yes, please explain (include dates) _____

Are you currently employed? Yes No

May we contact your present employer? Yes No
 If yes, give name & phone number _____

Are you or have you been in the US Military or Navel Service? Yes No
 If yes, give details (include rank) _____

This company is an equal employment opportunity employer. All applicants will be considered without regard to age, race, national origin, religion, disability, sex, or other protected status in accordance with applicable federal and state equal employment opportunity laws. This company will strive to accommodate any physical or mental limitations of employees or applicants in order to accomplish the essential functions of the job.

EMPLOYMENT EXPERIENCE (List below last 3 employers, starting with last one first)

Date Month & Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				

Circle the field that describes the majority of your electrical experience. Industrial Commercial Residential

Which of these jobs did you like best? & why? _____

REFERENCES (Give names of 3 persons not related to you whom you have known at least 2 years.)

Name	Address & Phone Number	Business	Years Acquainted

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK THEM BEFORE SIGNING.

I certify that all answers and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. By signing below, I authorize Grigg Electric to investigate all statements contained in this application as they may deem necessary in arriving at an employment decision. I understand that any false information provided by me will likely result in a refusal to hire or immediate discharge if I am employed. I authorize any of the persons or organizations named in this application to give you complete information and records regarding my employment, education, character and qualifications.

If hired I will be responsible for familiarizing myself with all rules and regulations of Grigg Electric as they presently exist or are later modified. If hired, I understand my employment can be terminated at the discretion of Grigg Electric or at my option, without notice, at any time and for any reason.

I also understand that no representative of Grigg Electric has any authority to enter into any employment agreement for any specific period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the President of Grigg Electric.

I understand this application is not an offer of employment and no promises or representations of employment have been made to me at this time.

I have read, understand and agree with the above.

Signature of Applicant

Date